

Swan Lake Estates Board Meeting Minutes

July 30, 2024

Members Present: Donna Richards-President, Bart Loftis-Vice President, Don Newton-ACC, Juliane Wyatt-Secretary, Karol Musslewhite

Absent: Michelle Ladner, Frank Scott, Scott Smith, Philip Ward

- I. Call to Order: *Donna called meeting to order 6:07.*
- II. Approve June BOD meeting minutes: *Karol motioned to accept, Bart 2nd. June minutes approved.*
- III. Old Business
 - a. Budget meeting scheduling: *If Frank is available, the meeting is scheduled for Thursday, August 8 at 6pm.*
 - b. Dashboards for each committee: *This will need to be tabled at the next meeting.*
 - c. OC meeting needs to be rescheduled: *This will be handled via email discussion.*
 - d. Committees' budget submittal needs to be completed: *Bart requested \$2,500. Donna asked him to submit current receipts for the August 8 budget meeting. Donna will remind Michelle to submit her budget.*
- IV. Committee Reports
 - a) Treasury Report – Donna will read Frank's emailed budget report. *June financials are normal, insurance premium was paid. Donna informed us about unpaid owners. He did discover that balance sheets for each month this year show Assets do not equal Liabilities and Equity. He has spoken to Homeland Neighborhood Management, and he will keep us updated. Donna suggested having Julie from HNM visit us to discuss the several mistakes that have occurred in their accounting practices.*
 - b) Social Committee-Michelle Ladner- not in attendance.
 - c) ACC – Don Newton: *Two new members to committee- Allen Jenkins and Mike Racca.*
 - d) Sports Court-Bart Loftis: *On 2nd court-ordering new net, will extend wind screen, and finish painting court and lines.*
- V. New Business:
 - a. Pier staining: *Michelle submitted a bid of \$1750. Juliane asked if we have other bids and if the cost fits into the budget. Donna will ask Frank and contact Rob Morrison for another bid.*
 - b. Activate Fine Schedule: *Donna has not been able to locate the fine schedule. She will continue looking.*

Executive Session at 6:40. Session ended @ 6:53.

 - c. Juliane is resigning July 31 per her emailed resignation letter on July 23. Special election meeting for Phase 2 August 6 at 6 pm at clubhouse.
- VI. Adjourn meeting: *Bart motioned to adjourn meeting at 6:53, Don 2nd the motion. Meeting adjourned.*